



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

HSE Safety and Quality Committee Meeting

Minutes

A meeting of the HSE Safety and Quality Committee was held on Thursday, 12th December 2019 at 10.30pm in Indigo Room, Dr Steevens Hospital, Dublin 8

Members Present: Prof. Deirdre Madden, Dr. Cathal O’Keeffe, Ms. Anne Carrigy, Dr. Chris Luke

Joined by Teleconference: Dr. Yvonne Traynor

HSE Executive Attendance: Dr. Colm Henry, Dr. Philip Crowley, Ms. Niamh Drew, Ms. Joanne Lee

Joined by Teleconference: Mr Patrick Lynch

Joined the Meeting: Dr Jennifer Martin (Item 2) Mr. Philip Brady, Medical Council (Item 9)

Apologies: Mr Mark Molloy, Prof. Fergus O’Kelly, Ms. Margaret Murphy

1. Introduction and Chairperson’s Remarks

D Madden took the Chair and welcomed members to the meeting of the Committee.

- Minutes of the Meeting on 21 November 2019 - Approved.
- Status update of Committee Action Log – Discussed and Noted

No conflict of interest was declared.

Prior to members of the Executive joining the meeting the Committee had a discussion with regards to the Patient Safety (Notifiable Patient Safety Incidents) Bill 2019 which was published by the Minister of Health on the 5 December 2019. The Chair provided a high-level briefing regarding elements of the Bill and several queries and concerns were discussed.

The Committee agreed that the Bill would be kept on the Committee’s agenda for further discussion.

2. Patient and Staff Experience

Dr Jennifer Martin joined the meeting for this item. Following a detailed discussion, it was agreed that the National Director QID and the National Director QAV would work together to create a plan that demonstrates and identifies both the lessons and the implementation of learning from patient and staff experience within the organisation.

The Chair agreed to attend a workshop in January to further discuss the ways in which patient and staff experience can be integrated into the work of the Committee.

3. Report from CCO

The monthly Chief Clinical Officer's report presented an overview of current and strategic safety and quality issues from across the functions of the CCO. Areas discussed included Palliative Care for Children, the National Patient Experience Survey 2019, GDPR and Complaints Management.

The CCO also provided an update to the Committee on several different ongoing activities areas under his remit in relation to matters that arose since the last Committee meeting. This included the HIQA Advisory Group on National Standards; it was agreed that as the National Director QAV would be the HSE representative on the Advisory Group and would keep the Committee updated in relation to the development of the national standards.

While the Committee welcomed the report, it was agreed that it would be helpful for future reports to provide more detail on challenges and issues relevant to the remit of the Committee. They also highlighted the need to be kept abreast of activities and actions in a timely manner.

The Chair and Committee acknowledged the work that was involved in collating the CCO report in the short space of time since the last meeting.

4. Risk Management

National Director QAV provided an update to the Committee on the Corporate Risk Register (CRR) following the Executive Management Team workshop that was held on the 25th November 2019. The update was provided to ensure the Committee are kept abreast of the ongoing activity in this area and the review process.

It was noted that a further workshop will take place on the 18th December 2019 to review each of the risk reassessments. The output of this process will be reflected in the Quarter 4 2019 Review of the overall Corporate Risk Register.

It was agreed that an update to the Committee on the CRR and the categorisation of risks entered onto the register will be provided at the Committee's January 2020 meeting.

5. Health Care Audit

Following a discussion at the Committee meeting of 21 November 2019 about the status of recommendations arising from the Healthcare Audit reports between the period of June – December 2018 the Committee sought additional information relating to 7 recommendations that were yet to be commenced. National Director QAV the Committee informed the Committee that the 7 recommendations related to 3 of the 4 audits conducted (National Early Warning Score Guidelines, Multidisciplinary Clinical Handover guidelines and the Standards and Recommendations Practices for Healthcare Records Management).

An overview was given on the audit tracking report that will be circulated to National Directors as a new measure to ensure that all recommendations are implemented.

It was agreed that the Committee would invite the relevant National Directors from Acute Hospitals and Community Operations to attend the Committee's January meeting to discuss the next steps in the implementation of recommendations.

6. Sláintecare

A verbal high-level briefing on Sláintecare was provided to the Committee by the CCO. The Committee discussed the Sláintecare programme and the importance of reviewing Sláintecare in line with the terms of reference of the Safety and Quality Committee. It was agreed that the CCO would provide a verbal update every quarter to the Committee.

7. Interval Cancer Audit Report

CCO provided a verbal update in relation to the audit of Interval Cancers in Cancer Screening Programmes – Breastcheck Expert Reference Group Report .

The Committee agreed that a further discussion on this report will take place at its January meeting.

8. Consultants not on Specialist Register

CCO briefed the Committee on the options for providing further assurances regarding risk mitigation for non SDR consultants.

The Committee were briefed on the arrangements for a workshop which is scheduled for January 2020, the objective of which is to discuss and identify specific assurances regarding risks associated with Consultants not on the Specialist Register. The workshop will be attended by Hospital CEOs, Clinical Directors and the Chief Clinical Officer as well as other key stakeholders.

The CCO extended the invitation to attend this workshop to the committee and the Chair confirmed that she would attend the workshop to represent the views of the Committee and Board.

9. Medical Council

The Chair welcomed and introduced Mr Philip Brady, Director of Registration at the Medical Council.

Mr Brady provided an overview of the role and functions of the Medical Council and the processes undertaken with regards to registration of medical practitioners.

The Committee welcomed the presentation and discussed the working relationships and roles of the HSE and the Medical Council.

The CCO extended an invitation to Mr Brady to attend a workshop in January 2020 which will discuss and identify specific assurances regarding risks associated with Consultants not on the Specialist Register.

10. Safety and Quality Committee Workplan for 2020

The Committee reviewed the draft workplan and made some suggestions of additional items and topics.

It was agreed the Secretariat would amend the workplan to incorporate the suggestions made by the Committee members and circulate to the Chair for consideration.

11. Any Other Business

Date of Next Meeting: 22nd January 2020 at 10.30pm, Indigo Room, Dr Steevens Hospital.

The meeting concluded at 15:30 pm.

Signed: Deirdre Madden
Deirdre Madden
Chairperson

22/1/20
Date