



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

HSE Safety and Quality Committee Meeting

Minutes

A meeting of the HSE Safety and Quality Committee was held on Thursday, 22 August 2019 at 1.30pm in Indigo Room, Dr Steevens Hospital, Dublin 8

Members Present: Prof. Deirdre Madden, Prof. Fergus O'Kelly, Mark Molloy, Dr Yvonne Traynor, Margaret Murphy, Dr Cathal O'Keeffe

HSE Executive Attendance: Dr Philip Crowley, Jim O' Sullivan (Secretary)

Joined the Meeting: Dr Jennifer Martin (Item 2)

Apologies: Dr Colm Henry, Patrick Lynch

1. Introduction and Chairperson's Remarks

D Madden took the Chair and welcomed members to what was the first formal meeting of the Committee. Each member was given an opportunity to introduce themselves and provide background to their experience and areas of particular importance to them. The following matters were considered:

- Committee Terms of Reference: The Committee endorsed the terms of reference which had been approved by the Board and will be kept under review;
- Additional Members: It was agreed that, while the membership of the Committee was adequate to commence its workplan, consideration will be given to augmenting the existing skillset with other members in due course;
- Point of Escalation: It was agreed that the Committee can escalate issues directly to the Board should it have concerns that it cannot resolve;
- Strategic View: It was agreed that the role of the Committee was to provide strategic oversight and challenge and not to get involved in operational matters;
- Papers from Executives should highlight areas of key risks and challenges and areas where the Committee can support them in their role;
- The Chair will work with the Secretary to develop an outline workplan for 2019 and into 2020 which reflects a strategic approach. Suggestions were made for inclusion as agenda items, all of which will be incorporated.

It was acknowledged that while this was the first formal meeting of the Committee, a verbal briefing on the independent rapid review of delays in issuing cervical screening HPV retest results had been provided to the Committee by Professor Brian McCraith and Paul Reid, Chief Executive on 2 August 2019 in advance of the publication of the report.

No conflict of interest was declared.

2. Patient and Service User Safety

Report of Chief Clinical Officer

P. Crowley presented the CCO report on behalf of C. Henry. He highlighted a number of areas relating to key initiative and plans including: Patient and Service User Safety in the Office of CCO; Patient Engagement and Empowerment; Medical Recruitment; Sodium Valproate; Cervical Check; Antimicrobial Resistance & Infection Control and National Office for Clinical Audit. There was a comprehensive discussion by members with a focus on developing a just culture with a safe-space to discuss and disclose information. It was agreed that the real measure of the development of the right culture is how the system reacts when things go wrong.

In addition, an overview was provided of a briefing on Breast Implant Associated Anaplastic Large Cell Lymphoma which is an emerging issue. The Committee noted this update and recommended that the issue of consent be considered and that the Committee be kept advised of progress.

Quality Profile

J. Martin joined the meeting and presented an overview of the HSE Directorate Quality Improvement Project. This included a review of the June 2019 quality profile. The Committee expressed the view that the project is valuable and in terms of analysing data in a more meaningful way. The benefit of including patient and staff experiences was also agreed notwithstanding the challenges of getting the format right. It was noted that a workshop has been arranged for the Executive Management Team (EMT) in September and that the Committee would welcome an update on the event.

It was agreed that the Committee is supportive of the approach to prioritising quality on its agenda. The initial offering will be the same as the profile considered by the EMT. In order to maximise the benefits, a tutorial session will be organised for members in advance of the next meeting. In addition, there was agreement on the inclusion of patient and staff stories at Committee meetings, initially based on existing material.

3. Quality Assurance

Report from National Director QAV

A report on the Quality and Verification Division from P. Lynch was included in the meeting pack covering a range of areas including: Patient Safety Strategy; Incident Management; Risk Management; Patient Experience and Health Care Audit. In the interest of time it was agreed that this report should be updated for consideration at the next meeting of the committee. The Committee noted figure 1 in the report and requested that there be additional step included in relation to Open Disclosure in the revised report to the next meeting. There should also be a focus on responsiveness to complaints received by the HSE.

4. Quality Improvement

Report from National Director QID

P. Crowley provided a brief overview of his report on the Quality Improvement Division covering a range of areas including an outline of the National Quality Improvement Team Six Core Programmes.

It was agreed that a more detailed consideration of the core programmes will be conducted at the next meeting of the committee and the report will include any issues of significance still current at that time.

The need to facilitate the upskilling of individuals involved in Patient and Service User Engagement was acknowledged and will be considered by QID.

5. Any Other Business

No matters were raised under this agenda item.

Date of Next Meeting: 26 September, 12:30 pm, Indigo Room, Dr Steevens Hospital

The meeting concluded at 4:15 pm.

Signed:



Deirdre Madden
Chairperson

26/9/19

Date